



# FIRE CHIEF

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THE CITY OF PORT ARTHUR, TEXAS

*"FIRST IN, LAST OUT." The Port Arthur Fire Department has been serving mid- and south Jefferson County and the citizens of Port Arthur, Texas since 1897.*



PUBLIC SECTOR EXECUTIVE RECRUITMENT



## THE COMMUNITY

The City of Port Arthur is located along Sabine Pass and the Gulf of Mexico, 91 miles east of Houston along Interstate 10, on the beautiful Port Arthur Bayou in Jefferson County, Texas. With a population of 50,074, the City has no extraterritorial jurisdictions, and is a part of the Golden Triangle (a portion of Southeast Texas, which includes the metropolitan areas of Beaumont and Orange). Industrialization and growth in the petroleum industry in the Houston-Galveston area after both World Wars contributed to Port Arthur's growth as well as the establishment of NASA's Lyndon B. Johnson Space Center in 1962.

Port Arthur, as an industrial city, has one of the nation's top refineries and petrochemicals platforms. The Site's capacity of refining is 185,000 barrels per day, and it is able to do so due to an upgrade done in 2011 that allowed it to be a more modern, and better sustainable, platform to create products such as diesel and gasoline. Incorporated in 1977, an estimated 92,376.8 acres of coastal land, the City of Port Arthur is home to several manufacturing industries, and refineries such as Chevron-Phillips, Valero, and Motiva Enterprises. The City's strong economy, unique history, diverse community and thriving regional growth, are key factors in the role it plays in the petroleum and cargo shipping industries. Port Arthur offers its residents, and visitors an inviting lifestyle with a "small town feel," close to the attractions, and amenities of a major urban center with culture, recreation, shopping and dining for almost any taste. Each year, the City of Port Arthur the Red, White and Bayou Crawfish Festival, and the Festival of Lights.

the City of Port Arthur also has a number of public facilities such as wastewater treatment plants, emergency services, and a large park system for the community. The City is along the coast, and attracts tourists with its natural spaces and attractions such as Pleasure Island, the McFaddin National Wildlife Refuge, and the Sabine Loop Wildlife Trail. Alongside this, the City also has over 755 acres that contain a recreation center, the Pavilion Downtown, and 34 parks. Amenities such as sport courts, sport fields, and two outdoor swimming pools are included. The City of Port Arthur is great place to live, work, and play. For more information about the City of Port Arthur, visit <https://www.portarthurtx.gov/>.

# CITY GOVERNMENT

Citizens approved the Home Rule Charter for the City of Port Arthur in 1979 and adopted Council-Manager Form of government. The Mayor and Six Council members makes up the City Council. Citizens elect the six council member, four from single member districts and two At Large. Each elected official serve 3 year terms, not to exceed three consecutive terms. The Council sets City Policies, and the City Manager, working with staff is responsible for carrying out those policies.



# POSITION PROFILE

The Port Arthur Fire Chief is a key member of the City's leadership team and offers a high level of verifiable professional experience leading a fire department of equal or similar service delivery model and offers a record of accomplishments technical skills, outstanding communication skills, and the ability to develop and maintain credibility, respect and trust within the Department and throughout the City, the community, and cooperating agencies at the local, state, and federal levels. The successful candidate will have in-depth knowledge and uniformed experience in the management of fire departments, especially combination fire and rescue departments that provide emergency medical response and advanced prevention practices. The City desires to hire an individual with significant operational experience in the various ranks of a fire department as a part of his/her career progression. Candidates should demonstrate the ability to lead and inspire staff, effectively manage projects, initiatives and resources within the confines of an approved annual operating budget and city priorities.

As the Chief Operational Executive of the Port Arthur Fire Department, the Chief leads personnel, manages budget, programs and activities consistent with the mission, vision and values of the City and continuously improving service delivery efficiencies and response to meet or exceed service to the community. The Chief is an engaging, personable, ethical, competent, trustworthy and visionary leader, who champions the highest level of professionalism and demonstrate a high level of personal accountability for results, and strategic leadership.

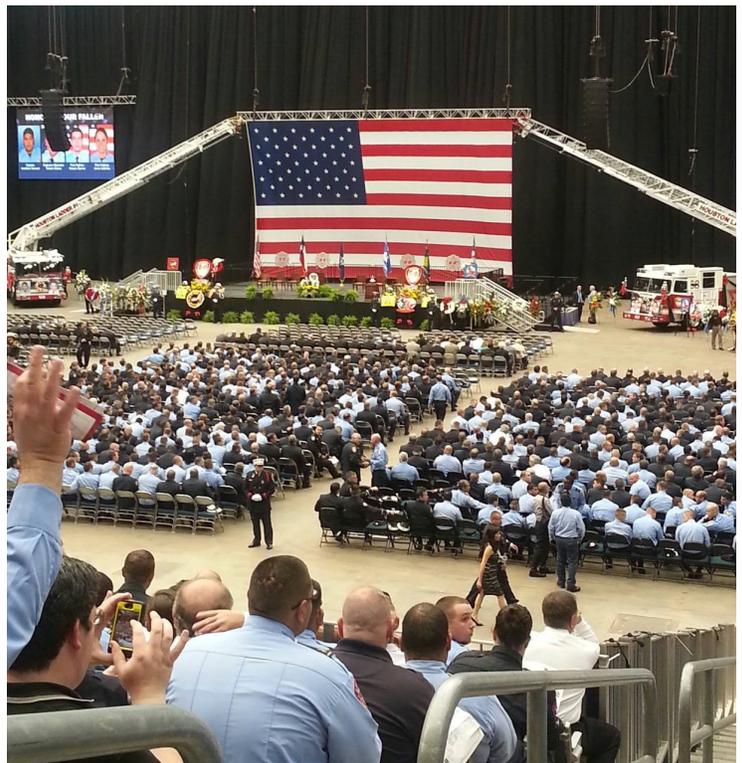
This decisive leader who is open and willing to collaborate with internal and external stakeholders while remaining responsible and accountable to the City Manager for results and desired outcomes. Additionally, the Chief must demonstrate a committed to mentoring, training, employee development and professionalism.

## DESIRED QUALIFICATIONS

A Bachelor's degree, from an accredited college or university, in Fire Science, Business, Fire Protection, Fire Technology, Emergency Management or a related field and a minimum of ten (10) years professional firefighting, safety and risk management, or closely related position, in a comparable or larger community, of which a minimum of four (4) years must have been in a command level such as Lieutenant, Captain, Battalion Chief, Assistant Chief or Fire Chief is required.

A Master's degree, from an accredited college or university, in Fire Science, Business, Fire Protection, Fire Technology, Emergency Management or a related field and a minimum of six (6) years in a command level position, Chief Fire Officer Designation, National Fire Academy's Executive Fire Officer, Fire Service Chief Executive Officer Certification or related designation by the Texas Commission on Fire Protection preferred.

Possession of, or ability to obtain, an appropriate Texas Driver's License; Possession of a Texas Intermediate Firefighter Certificate by the Texas Commission on Fire Protection or comparable certificate and possession of a Texas Department of State Health Services approved program at the EMT Basic Level certification, or higher (or equivalent).



## COMPENSATION AND BENEFITS

The Fire Chief is the Fire Department Chief Administrative Officer in all matters relating to their official powers and duties and reports to, and serves at the pleasure of City Manager. The City of Port Arthur offers a comprehensive total reward package, which includes a base salary range of \$106,836.08 – \$133,324.67 DOQ/E, vacation, holiday and medical leave, medical, dental, vision, life, short and long-term disability insurance. For more details of the city's benefits, click on the following link – [Port Arthur Benefits](#)

# APPLICATION AND SELECTION PROCESS

We invite qualified professionals to submit a cover letter and resume by visiting our website at:

**<https://bakertilly.recruitmenthome.com/postings/2866>**

This position is open until filled; however, first review of resumes occurs on **April 23, 2021**. Following this date, applications will be screened against criteria outlined in this brochure.



For more information about this position, please contact:

**Edward Williams**  
**[Edward.Williams@bakertilly.com](mailto:Edward.Williams@bakertilly.com)**  
**214-842-6478**

The City of Port Arthur, Texas is an Equal Opportunity Employer and values diversity at all levels (EOE).



2500 Dallas Parkway, Suite 300 | Plano, TX 75093 | 972-481-1950 | <https://bakertilly.recruitmenthome.com/>



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